**Please complete the royalty donation form (together with the Gift Aid declaration if you are a UK tax payer and wish to treat royalty donations as Gift Aid donations)  scan and return by email to** **fund@prsformusic.com** **or by post to PRSMembers’ Fund 1st Floor, Goldings House, 2 Hay’s Lane, London SE1 2HB. On receipt of the completed royalty donation form it will be actioned by PRS to take effect from the next available distribution.**

**Gift Aid Declaration for donations to the PRS Members’ Fund**

**Details of donor**

Title………………………………………………

Forename(s)…………………………………………………………………………………….

Surname…………………………………………………………………………………………

Address…………………………………………………………………………………………..

…………………………………………………………………………………………..………..

Postcode………………………..………………

**I would like the charity to treat**

\* delete as appropriate

\* the enclosed donation of £ …………………..as a Gift Aid donation

\* all donations which are a percentage of the total royalties due to me from *PRS Ltd* from the date of this declaration until I notify you otherwise as Gift Aid donations

You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 28p for each £1 you give).

Date ………………………….………………..

Signed.………………………….………………

**To:** PRS Ltd, 1st Floor, Goldings House, 2 Hay’s Lane, London SE1 2HB

I hereby direct the PRS Ltd to pay, until further notice:

………….. percent of all royalties which I am entitled to receive as a member in respect of my musical works, to the Trustees of the PRS Members’ Fund, 1st Floor, Goldings House, 2 Hay’s Lane, London SE1 2HB. This authority operates until cancelled by me in writing.

Dated.………………………….……………….

Signed.………………………….………………

PRS CAE Number…………………………….

**Notes:**

1. You can cancel this Declaration at any time by notifying the PRS Members’ Fund (the Fund).

2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Fund reclaims, you can cancel your declaration.

3. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.

4. If you are unsure whether your donations qualify for Gift Aid tax relief, contact the Fund 020 3741 4067 or refer to help sheet IR65 on the HMRC web site.

5. Please notify the Fund if you change your name or address:

John Logan

General Secretary

fund@prsformusic.com

PRS Members’ Fund

1st Floor, Goldings House, 2 Hay’s Lane,

London SE1 2HB

Telephone 020 3741 4067

www.prsmembersfund.com

**Thank you for supporting the PRS Members’ Fund**